



Reference no

Log no

For office use

## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

Name of organization	Potterne Cricket Club
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify

### 2. Your project

Project Title/Name	Replacement of Match Play Artificial Pitch
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Our project is to replace our artificial match pitch. This is used for our juniors to practice on on training nights and to fulfil virtually all of their junior fixtures. It is absolutely essential to the sustaining of our large junior section (around 100 children including 35 girls). The current artificial pitch we have is in such a state of disrepair that it will be rendered unusable by the end of this season therefore we urgently need a replacement, for without it we will be unable to continue with our junior programme on the same scale as it currently runs.

In which community area does your project take place? (Please give name – see section 3)	Devizes
1/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date _____ No <input type="checkbox"/>
1/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> Date _____ No <input checked="" type="checkbox"/>

Where will your project take place?	Potterne Cricket Club	
When will your project take place?	September 2012	
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	<p>The existing artificial pitch we have is 12 years old and is bordering on unusable. The Wiltshire Cricket Board acknowledges this desperate need and have organised a grant of £4,000.00 via the Cricket Foundation but we still need a further £4,000.00 to cover the cost of the works.</p> <p>To give the urgent need some context, at least 100 children utilise the pitch each week to practice on as our grass square is so small and around 30 junior fixtures a season are played on the pitch- it is hugely important to us.</p>	
How many people will benefit from your project?	Over 200 people in one season	
How does your project demonstrate a direct link to the local community plan for your area (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> ) or priorities of your area board?  Please provide a reference/page no.	<p>Pg 5-Impact-Improve quality of life for people in the area Pg 5-Equality &amp; Diversity-We have both boys and girls sections Pg6-Leisure provision</p> <p>5&amp;6</p>	
Any other information about your project. (Limited to a 1000 characters)		
<b>To be completed ONLY where town/parish councils are making an application</b>		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="radio"/>	No <input type="radio"/>
Could your project be funded from your reserves?	Yes <input type="radio"/>	No <input type="radio"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="radio"/>	No <input type="radio"/>

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
25-50 years	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Under 25 years	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Disabled People	Male	<input type="checkbox"/>	Femae	<input type="checkbox"/>
Black and Minority Ethnic people	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
N/A -This is a one-off funding requirement which should last at least 10 years

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We can provide data showing numbers attending junior training and numbers of fixtures played on the surface. The difference it will make will be that we will not have to cease some of the good work we do already. We cannot emphasise enough the gravity of the issues we would have without an effective functioning artificial surface.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Cricket Foundation

£4000

£4000

*Please list with amount applied for and whether you have been successful*

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

*If yes, please state which one(s).*

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)				
Year ending:	Month: October	Year: 2011		
A- Total income:	£35,093			
B - Minus total expenditure:	£33,577			
Surplus/deficit for year: (A minus B)	£1,516			
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£9,692 (£5000 for new Bar)			
5. Financial information – <i>If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.</i>				
Project Costs A Please provide a full breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Sunnly/install artificial nitch	£8,088	Own fundraising/reserves		£88
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£4,000
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
	£			£
Total Project Expenditure	£	Total Project Income		£4,088
Total project income B		£4,088		
Total project expenditure A		£8,088		
Project shortfall A – B		£4,000		
Grant sought from Wiltshire Council Area Board		£4,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

All written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

This application meets all the funding criteria

**The** information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.

That any other form of licence or approval for this project has been received prior to submission of this grant application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection  Safeguarding Adults

Public Liability Insurance  Equal opportunities

Access audit  Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 17/05/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

